



CITY OF COVENTRY

Coundon Primary School
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Headteacher: Mrs Jayne Ellis, B Ed (Hons) NPQH

Dear Parent/Carer

YEAR 2 SELLY MANOR TRIP

We have arranged to take the children in Year2 to Selly Manor, Bournville, Birmingham on **TUESDAY 5th MARCH** in support of our creative curriculum topic entitled 'London's Burning'.



We will leave school at 9:00am and return in time for the end of the school day. All of the children will need to bring a packed lunch on that day. Please send packed lunches in a disposable, NAMED plastic carrier bag. No glass bottles, cans, lunchboxes or ruck sacks please. School uniform, a warm coat, hat, gloves and comfortable shoes should be worn.

The cost of the trip is £10.50 per child which will include travel costs and a workshop on 'The Great Fire of London'

We prefer trips to be paid for via the online payment scheme Agora, so if you have registered please make payment in this way. You will find a link for Agora on the home page of our website. If you have not yet registered to use Agora please let the school office know and your child's unique pin number will be email to you. Cash and cheques can still be accepted, if you wish to pay in this way please send your donation in a sealed named envelope to your child's class teacher or the school office. All donations should be sent in by **Monday 25th February** (Cheques should be made payable to Coundon Primary School)

PLEASE NOTE: If not enough parents have committed to the trip by the deadline date then unfortunately we will have no option but to cancel the visit as due to increasing demands on the school budget we are no longer able to subsidise trips. If it is necessary to cancel a text message will be sent and payments received will be returned.

If you would like to commit to the trip but cannot donate in full at this time please send a £5.00 deposit on receipt of this letter. The balance of £5.50 should then be sent into school on or before 1st March

YEAR 2 SELLY MANOR

Name.....Class.....

I agree to my child taking part in the above visit.

- I have enclosed the full payment of £10.50.
- I have enclosed a £5.00 deposit. I agree to pay the remaining £5.50 on or before 1st March.

Signed.....Parent/Carer.